

Undergraduate Admissions Checklist

- | <input checked="" type="checkbox"/> <u>What you need:</u> | <u>Other information:</u> |
|---|---|
| <input type="checkbox"/> Application form | Signed and dated |
| <input type="checkbox"/> Application fee paid | CHF 300.- |
| <input type="checkbox"/> Passport Copy | (For non-Swiss citizens living in Switzerland, please include your residency permit) |
| <input type="checkbox"/> Passport Photo | 1 recent color passport photo |
| <input type="checkbox"/> CV or Resume | Including a detailed record of academic and professional background |
| <input type="checkbox"/> School Transcripts | Showing all grades received and explanation of grading system in English, copy of final Diploma or Degree or IB Diploma copy |
| <input type="checkbox"/> Language Certificate | <ol style="list-style-type: none"> 1. TOEFL (Min. 525 Paper-, 196 Computer, 69/70 Internet-based) 2. TOEIC (Min. 690) 3. IELTS (Min. 5.5) 4. Cambridge First Certificate 5. English as a main medium of learning during the last three years of your high school studies. |
| <input type="checkbox"/> Letters of Reference | From a teacher or former employer |
| <input type="checkbox"/> Motivational Letter | Answering the following questions: <ol style="list-style-type: none"> 1. What attracts you to the hospitality industry? 2. What attributes do you think you have, that will allow you to be successful in the hospitality industry? 3. Why have you chosen SSTH and Switzerland to study in? 4. How do you think SSTH can help you achieve your objectives? |

Applications sent to:	admissions@ssth.ch
Application fees paid to:	SSTH Schweizerische Schule für Touristik und Hotellerie AG Hauptstrasse 12, CH-7062 Passugg, Switzerland.
Bank Details:	Graubündner Kantonalbank, Postfach, 7002-Chur, Switzerland
IBAN:	CH68 0077 4110 4140 9150 0
Account No.:	CK 414.091.500
Clearing No.:	774